

Instructions for Online Food Handlers Course

- Get on the internet
 - Clear all browser history
 - Go to <https://ky.train.org>
 - Follow instructions to create a new account
 - Click on **Create Account**
 - After your account has been created
 - Enter your **Login Name** and **Password**
 - Click on the **Course Search**
 - Click on left hand side > by **Course ID**
 - Enter Course ID **1059452**
 - Scroll down to Bullitt County Health Department Food Handler Module and click
 - Go to **Course Details** click **Registration** then click **Launch**
 - After you have successfully completed your test. Click on Quit
 - Click on **Home** to return to the home page
 - You **must** complete the **Course Evaluation** and **Assessment** prior to printing the certificate
 - Click on **Certificates** located under My Learning Record
 - Click on the Bullitt County Health Department Food Handler Module to print your certificate. The certificate shows that you have successfully completed the course. A copy of the certificate shall be kept onsite.
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- If you have any questions, please call (502)955-7867.