



# Bullitt County Health Department

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## Instructions for Online Food Handlers Course

1. Get on the internet
2. Clear all browser history
3. Go to <https://ky.train.org>
4. Follow instructions to create a new account
5. Click on Create Account
6. After your account has been created
7. Enter your Login Name and Password
8. Click on the Course Search
9. Click on left hand side > by Course ID
10. Enter Course ID 1059452
11. Scroll down to Bullitt County Health Department Food Handler Module and click
12. Go to Course Details click Registration then click Launch
13. After you have successfully completed your test. Click on Quit
14. Click on Home to return to the home page
15. You must complete the Course Evaluation and Assessment prior to printing the certificate
16. Click on Certificates located under My Learning Record
17. Click on the Bullitt County Health Department Food Handler Module to print your certificate. The certificate shows that you have successfully completed the course. A copy of the certificate shall be kept onsite.

If you have any questions, please call (502)955-7867.